

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Fire & Police Committee
Public Works Committee
November 24, 2015

Present: Andersen, Buchanan, Brubakken, Ryan, Sveum, Klundt, Wollan, Mayhew, Fosse, Reuther, Edinger, Suko, Schwartzkopf and Fuchs.

Andersen moved to recommend the City Council approve the request from JSDC for \$13,336.00 from Economic Development Funds to reimburse legal and capital expenses on capital investments with the City Share to be \$12,231.00, and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the request from JSDC for \$3,500.00 of previously obligated Economic Development Funds to be used to update the JSDC Strategic Plan with the City Share to be \$2,800.00, and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve Change Order No. 1, to Schumacher Construction, Inc., on the EOC Storage Bay Heating and Insulation Retrofit Project, for an increase in the contract price of \$2,600.00. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve rate adjustments for the Water, Wastewater, Sanitation and Solid Waste Disposal fees, to be effective January 1, 2016. Seconded by Andersen. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council recognize the Jennaca Salberg Benefit as an other public spirited organization and to authorize the issuance of a raffle permit. Seconded by Andersen. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council accept the cost estimate and proposed assessment district to construct paving and needed utilities on 5th Street NE from 12th Avenue NE to 27th Avenue NE and to proceed with the establishment of a special assessment district. Seconded by Andersen. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council accept the draft Special Assessment Policy for the City of Jamestown and to publish notice of a public hearing, to be held January 4, 2016, to receive public comment. Seconded by Andersen. Unanimous aye vote. Carried.

Buchanan moved to refer the possible change in the retirement program for sworn police officers from the NDPERS plan to the NDPERS Law Enforcement plan to the December 17, 2015, committee meeting in order to receive and review further information regarding same. Seconded by Andersen. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Section 10 of Appendix C of the City Code pertaining to notice to adjoining property owners when a variance is requested. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the request from SkyWest Airlines and to enter into a Memorandum of Understanding listing the Jamestown Civic Center as a potential Company Operational Headquarters Facility in the event of an emergency. Seconded by Andersen. Unanimous aye vote. Carried.

The committee reviewed the draft Request for Proposals for a Soft Drink Vendor for the Civic Center.

Brubakken moved to recommend the City Council approve the request from the Police Chief that the Police Department be allowed to use asset forfeiture funds, in the amount of \$11,250.00, toward the approximate \$13,000.00 cost of replacement Tasers. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve entering into an engineering agreement from CPS for the annual Municipal Solid Waste Landfill Groundwater Monitoring Task 1 and 2. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council accept the proposal from Recovery Systems Co., Inc., for additional corrosion and wear repairs/parts replacement and for a hydraulic fluid filter system for the Trash Compactor at the Baler Facility for an estimated \$22,061.43 plus the original \$20,000.00 estimate. Seconded by Buchanan. Unanimous aye vote. Carried.

Brent Erickson, HDR Engineering, Inc., provided a preliminary report update on the Jamestown Sanitation Utility Operation Analysis and Recycling Feasibility Assessment Study.

Buchanan moved to recommend the City Council remove any snow removal assistance requirement from the City Forester's job description. Seconded by Brubakken. Unanimous aye vote. Carried.

Jeff Fuchs
City Administrator